

## **SLSA NSF Travel Awards FAQ's**

The Society for Literature, Science, and the Arts (SLSA) is a member of a consortium of science societies led by the History of Science Society that have received funding from the US National Science Foundation (NSF) to support travel costs to the annual SLSA meeting for graduate students, independent scholars, and recent PhD members who present papers or are involved in governance activities at the conference.

The maximum award will be \$1,000 for international travel and \$500 for domestic travel (airfare will only be provided for travel on U.S. flag air carriers, or on airlines with code-share agreements, or under open skies agreements as stipulated by NSF requirements). Any other airlines, including British Air, Air Berlin, etc. are ineligible unless the flight is code shared with a US carrier. Please note that, even though airlines may belong to the same "Alliance" (e.g., Star Alliance), their routes don't automatically have a codeshare. The NSF travel award will be provided as a reimbursement for expenses upon receipt of an official expense report, the appropriate receipts, and documentation of student and/or US citizen status.

### ***Who is eligible to receive an SLSA NSF travel grant?***

SLSA NSF funds can only be awarded to SLSA members who are graduate students, independent scholars, or recent PhDs with formal roles at the meeting. An awardee must be an SLSA member who has joined or renewed membership in the year of the conference and who is a US citizen or a graduate student enrolled in a US higher education institution.

### ***How do I apply for the SLSA NSF travel grant?***

By August 1, fill out the application form at

[https://docs.google.com/forms/d/1apNX5uMd4V1IY9CTKEKxt0FpQqIEvT\\_U6gh6PohZdvA/edit?usp=sharing](https://docs.google.com/forms/d/1apNX5uMd4V1IY9CTKEKxt0FpQqIEvT_U6gh6PohZdvA/edit?usp=sharing)

If you are a graduate student, supply proof of enrollment. A scan of a student ID or a letter/email message from the student's university advisor should be sent to Carol Colatrella ([carol.colatrella@lmc.gatech.edu](mailto:carol.colatrella@lmc.gatech.edu)).

If you are a US citizen applying for funds to travel from abroad to the SLSA conference, you should send a scanned copy of your US passport to Carol Colatrella.

### ***What can an SLSA NSF travel grant pay for?***

SLSA NSF funds can reimburse the costs of transportation by car, air, rail, or bus to and from the conference site and/or for the conference registration fee up to a maximum of \$500 for domestic travel and \$1000 for international travel. SLSA NSF funds CANNOT be applied to costs for hotel rooms, food, or incidental transportation or other expenses in the conference city.

### ***What amount could I receive if I apply for an SLSA NSF travel grant?***

The SLSA travel grant amounts will vary, but every attempt will be made to fund airfare/train fare up to a standard amount. The maximum award will be \$1,000 for international travel and

\$500 for domestic travel (airfare will only be provided for travel on U.S. flag air carriers, or on airlines with code-share agreements, or under open skies agreements as stipulated by NSF requirements). Each applicant should attempt to obtain a reasonably priced ticket and should not ordinarily build in travel beyond round-trip travel to/from the conference.

***When will SLSA NSF travel grants be distributed to awardees?***

All applicants awarded funds for legitimate expenses (see above) must mail within 10 days of the conference their reimbursement forms and receipts to Carol Colatrella, SLSA Executive Director, LMC, Georgia Tech, 686 Cherry St., Atlanta GA 30332-0165. Forms and receipts sent via email are NOT acceptable documents for reimbursement. Complete the reimbursement form posted at <http://litsciarts.org/awardsprizes.html>

Send questions to [carol.colatrella@lmc.gatech.edu](mailto:carol.colatrella@lmc.gatech.edu). After invoices are reviewed and processed by the executive director, she will issue a US check to the applicant based on the eligible costs to the recipient. If an audit later reveals that an expense is not legitimate or has not been properly documented for reimbursement, those funds must be returned to SLSA.

***Can other funds supplement the SLSA NSF travel grant?***

Anyone applying for an SLSA NSF grant may also separately apply via email for an SLSA \$200 travel award (see below). Although SLSA NSF travel grant awardees can also apply to their institutions for subsidies to cover the costs of hotel, food, and incidental, no awardee should receive funds from two sources for the same expenses.

***How do I apply for an SLSA \$200 travel award?***

By August 1, send an email with your name, institution, status (graduate student, recent PhD, or independent scholar), and estimated budget for travel expenses (include airfare or other transportation, conference registration, hotel, per diem food). You should also include the title of your presentation at SLSA and an indication of how long you have been a member. NOTE: Both US citizens AND non-US citizens who are SLSA members ARE eligible to apply for SLSA travel awards, which will be awarded in the form of a US check at the Saturday business meeting of the society.

***Who will decide who receives an SLSA NSF travel grant? And what criteria are applied?***

SLSA officers (president, 1<sup>st</sup> and 2<sup>nd</sup> vice presidents) and the executive director will review applications and award SLSA NSF travel funds to graduate students, independent scholars, and recent Ph.D.s whose presentations have been accepted by the program committee or who will be engaged in governance initiatives. Graduate students and independent scholars, a category that includes artists, will have priority (this is a condition of the NSF grant). Those applicants with greatest need and those with longer tenure as SLSA members will be more likely to receive funding.

**By August 30, all applicants for SLSA travel awards and for SLSA NSF travel grants will receive email messages indicating the status of their funding requests.**